

**COATESVILLE AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING MINUTES**  
*Coatesville Area Senior High School Auditorium*  
**April 23, 2019 - 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER**

**2. READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Robert J. Fisher, President - <i>present</i>	(Education Committee)
Thomas N. Keech, Vice President - <i>present</i>	(Finance Committee)
Henry J. Assetto - <i>present</i>	(Education Committee)
Tyrone Carter - <i>present</i>	(Operations Committee)
James Hills - <i>present</i>	(Finance Committee)
Robert T. Marshall, Jr. - <i>present</i>	(Education & Policy Committees)
Brandon J. Rhone - <i>present via conference call</i>	(Operations & Policy Committees)
Thomas Siedenbuehl - <i>present</i>	(Policy Committee)
Ann M. Wuertz - <i>present</i>	(Finance & Operations Committees)

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Karen Hall, Director of Human Resources and School Board Secretary - *present*  
Lisa Hauswirth, Director of Special Education - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*  
Rita Perez, Director of Pupil Services - *present*

**Student Representatives**

Diamond Marrow, Senior Class Representative - *present*  
Beamlak Abraham, Junior Class Representative - *present*

**Solicitor**

Michael I. Levin, Esquire – *not present*

## **5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

### **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

*Addition(s):*

#### **Approval of a Boys' Lacrosse Program**

Recommended Motion: That the Board of School Directors approve the addition of Motion Item 3. E. *Approval of a Boys' Lacrosse Program* to this Agenda.

Vote: 7-0-2 | Abstained: Rhone & Marshall

### **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the March 26, 2019 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Vote: 9-0-0

### **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the April 9, 2019 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Vote: 9-0-0

### **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- 1) Rich Felice – Financial Statements

### **EXECUTIVE SESSION**

An executive session was held on Monday, April 8, 2019 for legal and personnel reasons.  
An executive session was held on Monday, April 22, 2019 for legal and personnel reasons.

### **STUDENT REPRESENTATIVE'S REPORT**

The student's representative's report was provided by Diamond Marrow and Beamlak Abraham.

## **SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Dr. Cathy Taschner:

### **IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
May 14, 2019	6:00 PM	All Committees & Special Meeting	C.A.S.H. Auditorium
May 28, 2019	7:00 PM	School Board Meeting	C.A.S.H. Auditorium

## **SPECIAL REPORTS**

Athletic Director's Report – Mr. Matthew McCain

## **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

### **CONSENT AGENDA** *(Robert Fisher, Board President)*

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Items to be removed by Consent Agenda:

1. A. Financial Statements
1. B. Bayridge Consortium, Inc. – Letter of Agreement
1. H. Donations - Sponsorships
1. I. Ellin Oliver Keene – Contract for Speaking Engagement
1. M. Chester County Intermediate Unit Budget Adoption
1. N. General Service Agreement – Bounce House – Kindergarten Kickoff
1. O. Memorandum of Understanding to Proceed with Arbitration
1. P. Memorandum of Understanding – Teamsters Contract
1. Q. Confidential Settlement Agreements – 011163 and 011841
1. R. Human Resources Report
  
2. A. Comprehensive Plan
2. B. Special Education Plan
2. C. Course Selection Books
2. D. Independent Contractor's Contract – 90001373
2. E. Independent Contractor's Contract – 10009131
2. F. Student Adjudication – 10003991
2. G. Student Adjudication – 10002393
2. H. Student Adjudication – 60000549
2. I. Student Teacher/Intern/Practicum Placements

- 3. C. Request to Waive Fees – SVS Sports Football Combine – C.A.S.H.S.
- 3. D. South Coatesville Easement
- 3. E. Approval of a Boys' Lacrosse Program

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

1. **FINANCE COMMITTEE** (Thomas Keech, Chair)

A. **Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the financial statements and the bills payable list, as presented. (*Enclosure*)

Vote: 9-0-0

B. **Bayridge Consortium, Inc. – Letter of Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Letter of Agreement between CASD and Bayridge Consortium to provide professional development services for the 2019-2020 school year. Services will be paid for with Title II professional development funds. (*Enclosure*)

Motion to Table this Item:

Vote: 8-1-0 | Opposed: Rhone

C. **Benner License Renewal – Coatesville Youth Initiative**

**RECOMMENDED MOTION:** That the Board of School Directors approve the extension request for the Coatesville Youth Initiative at Benner, as presented. (*Enclosure*)

D. **Approval of Dispersal for Middle School Surplus School Items**

**RECOMMENDED MOTION:** That the Board of School Directors authorize Assistant Business Manager to publicly post and disperse of middle school surplus school items, as appropriate.

E. **Donation - Champions for Children Awards - Lamb McErlane**

**RECOMMENDED MOTION:** That the Board of School Directors accept a donation of \$2,400 for sponsorship of the Champions for Children awards. (*Enclosure*)

F. **Donation - Texas Roadhouse - Teacher Appreciation Week – Caln Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors accept a \$100/food donation from Texas Roadhouse in honor of Teacher Appreciation Week. (*Enclosure*)

G. **Donation - Derrick Morgan**

**RECOMMENDED MOTION:** That the Board of School Directors accept a donation from Derrick Morgan, in the amount of \$11,296.60, to be used for teacher training and student materials.

H. **Donations - Sponsorships**

**RECOMMENDED MOTION:** That the Board of School Directors accept the monetary donations from the following sponsors:

<u>Amount</u>	<u>Donor/Sponsor</u>	<u>Purpose</u>
\$250	Robert Half International, Inc.	Employee Awards Dinner
\$300	Independence Blue Cross	Employee Awards Dinner
\$500	George Krapf, Jr. & Son's, Inc.	Employee Awards Dinner
\$1,000	Insight Workforce Solutions, LLC	Employee Awards Dinner

Motion Items E through H were ratified under one vote:

Vote: 9-0-0

**I. Ellin Oliver Keene – Contract for Speaking Engagement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Contract with Ellin Oliver Keene for professional development services, as presented. Services will be paid for with Title II professional development funds. (*Enclosure*)

Motion to Table this Item:

Vote: 9-0-0

**J. Healthy Equity, Inc. - Health Savings Accounts Administration**

**RECOMMENDED MOTION:** That the Board of School Directors approve Healthy Equity, Inc. for coverages in health savings account administration as recommended by the health insurance broker.

**K. Notice of Adoption of Approved LEA Policies, Procedures and Use of Funds for IDEA Funding**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Notice of Adoption of Approved LEA Policies, Procedures and Use of Funds for IDEA Funding, as presented. (*Enclosure*)

**L. Ohioyle Spirit-Wear Quarterly Royalty Check**

**RECOMMENDED MOTION:** That the Board of School Directors accept a royalty check in the amount of \$2,623.83, as presented. (*Enclosure*)

**M. Chester County Intermediate Unit Budget Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2019-2020 C.C.I.U. Core Services Budget in the amount of \$27,930,942, as presented. (*Enclosure*)

Vote: 7-2-0 | Opposed: Siedenbuehl and Hills

**N. General Service Agreement – Bounce House – Kindergarten Kickoff**

**RECOMMENDED MOTION:** That the Board of School Directors approve the agreement between Jets Bounce, LLC and CASD for an inflatable bounce house, as presented. (*Enclosure*)

Vote: 9-0-0

**O. Memorandum of Understanding to Proceed with Arbitration**

**RECOMMENDED MOTION:** That Board of School Directors approve the Memo of Understanding with CATA, as presented. (*Enclosure*)

Vote: 9-0-0

**P. Memorandum of Understanding – Teamsters Contract**

**RECOMMENDED MOTION:** That Board of School Directors approve the Memo of Understanding with the Teamsters Local Union 384, as presented. (*Enclosure*)

Vote: 9-0-0

**Q. Confidential Employee Agreements – 011163 and 011841**

**RECOMMENDED MOTION:** That Board of School Directors approve the confidential Agreements for 011163 and 011841, as presented. (*Enclosure #1*) and (*Enclosure #2*)

Vote: 8-0-1 | Abstained: Rhone

**R. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Parker, Tracey, Discipline Committee Member for the Coatesville Area Senior High School. Letter Dated: 4/15/2019. Reason: Personal. Effective: 4/15/2019.
- 2) Thompson, Fred, Head Varsity Boys' Basketball Coach for the Coatesville Area High School Campus. Letter Dated: 4/15/2019. Reason: Personal. Effective: 4/15/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Fierras, Michael, Cyber Assessment for the Coatesville Cyber Academy. Posted: 8/23/2018. Salary: \$33/hour. Effective: 4/16/2019. SP4: Staff.
- 2) Freeman-Petersen, Jesseka, Girl's Star Advisor for Scott Middle School. Posted: 3/13/2018. Salary: \$500 (prorated). Effective: TBD. SP4: Staff.
- 3) Gormley, Audrey, Mentor for Abigail Olsen for Caln Elementary School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: TBD. SP4: Staff.
- 4) Groff, Janene, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: TBD. SP4: Staff.
- 5) Perri, Amanda, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 4/23/2019. SP4: Staff.

- 6) Smiley, Matthew, Cyber Assessment for the Coatesville Cyber Academy. Posted: 8/23/2018. Salary: \$33/hour. Effective: 4/16/2019. SP4: Staff.
- 7) Teel, Theresa, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 4/23/2019. SP4: Staff.
- 8) Waters, Mia, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

b. VOLUNTEER

- 1) Sadler, Bryce, Volunteer Track and Field Coach for North Brandywine Middle School. Effective: 2018—2019 School Year.

**3. Leave of Absences**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATA

- 1) Schwarz, Susan, Teacher for Reeceville Elementary School. Effective: 1/30/2019—6/7/2019.

**4. Leave of Absence - Unpaid Personal**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Unpaid Personal Leave of Absence as indicated:

a. CATSS

- 1) Starcheski, Kimberly, 6.5 Hour Aide for Reeceville Elementary School. Effective: 4/1/2019—4/5/2019.

b. FEDERATION

- 1) Cumens, Markelle, 3 Hour General Utility Worker for Caln Elementary School. Effective: 5/10/2019.

**5. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. EXTRA DUTY

- 1) Haines, Beverly, move from 5.75 Hour Classroom Aide for South Brandywine Middle School to Food Service Substitute for the Coatesville Area School District. Posted: 10/10/2018. Salary: \$9.00/hour. Effective: 4/29/2019. SP4: Staff.

Vote: 9-0-0

2. **EDUCATION COMMITTEE** (*Robert Fisher, Chair*)

A. **Comprehensive Plan**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Comprehensive Plan which was on the District's website for public review since March 15<sup>th</sup> and remained available for review thru April 12, 2019.

Motion to Table this Item:

Vote: 7-2-0 | Opposed: Siedenbuehl and Wuertz

B. **Special Education Plan**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Special Education Plan which was on the District's website for public review since March 15<sup>th</sup> and remained available for review thru April 12, 2019.

Vote: 7-2-0 | Opposed: Marshall and Rhone

C. **Course Selection Books**

**RECOMMENDED MOTION:** That the Board of School Directors approve the C.A.S.H.S. and C.A.I.H.S. course selection books. Enclosure #1/CASH Enclosure #2/CAIHS

Vote: 7-2-0 | Opposed: Marshall and Rhone

D. **Independent Contractor's Contract – 90001373**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor's Contract for 90001373, as presented. (*Confidential Enclosure*)

Vote: 8-1-0 | Opposed: Rhone

E. **Independent Contractor's Contract – 10009131**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor's Contract for 10009131, as presented. (*Confidential Enclosure*)

Vote: 8-1-0 | Opposed: Rhone

F. **Student Adjudication – 10003991**

**RECOMMENDED MOTION:** That the Board of School Directors approve adjudication 10003991, as presented.

Vote: 6-3-0 | Opposed: Hills, Siedenbuehl and Rhone

G. **Student Adjudication – 10002393**

**RECOMMENDED MOTION:** That the Board of School Directors approve adjudication 10002393, as presented.

Vote: 7-2-0 | Opposed: Rhone and Siedenbuehl



**H. Student Adjudication – 60000549**

**RECOMMENDED MOTION:** That the Board of School Directors approve adjudication 60000549, as presented.

Vote: 6-3-0 | Opposed: Hills, Rhone and Siedenbuehl

**I. Student Teacher/Intern/Practicum Placements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following student teacher/intern/practicum placements, as presented:

➤ **Lock Haven University effective May 2019 until August 2019**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Daniel Glass	Matthew McCain	C.A.S.H Athletic Department

Vote: 9-0-0

**3. OPERATIONS COMMITTEE (Ann Wuertz, Chair)**

**A. Request to Waive Fees – Back-to-School Bookbag Event – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$3,290 for the annual bookbag drive/giveaway on August 2, 2019. The organization is willing to pay custodial fees in the amount of \$429 for this event. (*Enclosure*)

**B. Request to Waive Fees – Red Raider Youth Football Camp – C.A.S.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$10,300 for use of the facilities from June 10<sup>th</sup> – 13<sup>th</sup>, as presented. The football booster club is willing to pay custodial fees in the amount of \$132. (*Enclosure*)

**C. Request to Waive Fees – SVS Sports Football Combine – C.A.S.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request to waive fees in the amount of \$4,629.75 for use of the facilities at CASH on May 13, 2019, as presented. SVS will pay custodial fees in the amount of \$214.50 for this event. (*Enclosure*)

Vote: 9-0-0

**D. South Coatesville Easement**

**RECOMMENDED MOTION:** That Board of School Directors approve Grant of Easement and Declaration of Restrictive Covenants, as presented. (*Enclosure*)

Vote: 9-0-0

**E. Approval of a Boys' Lacrosse Program**

**RECOMMENDED MOTION:** That the Board of School Directors authorize the Athletic Director, Matthew McCain, to make provisions in the 2019-2020 athletic budget to fully support a Boys' Lacrosse Program to compete in the ChesMont league.

Motion: Tom Siedenbuehl

Second: Henry Assetto

Vote: 8-0-1  
Abstained: Rhone

**4. POLICY COMMITTEE** (*Robert Marshall, Jr., Chair*)

**A. Policy 810.3 - School Vehicle Drivers – 30 Day Review**

**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 810.3, as presented. (*Enclosure*)

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Darrell Wilder – Boys' Lacrosse
- 2) Rich Felice – Budget
- 3) Donna Urban – Legal
- 4) Katie Hadzor – Waived Fees
- 5) Liz Muirhead – Lies
- 6) Rob Thompkins

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 9:09 p.m. on a motion by James Hills and seconded by Tom Keech.

Respectfully submitted,

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Michelle Kelly, Assistant Director of Business Administration

*Anyone wishing to view the video of this meeting may do so by visiting our website.*